

Sign Development Permit Application

Dev. Permit #
Esite Permit #
Roll #
Date:

Applicant Information

Applicant Name:		Business Name:	
Mailing Address:	Town/City:	Postal Code:	
Phone:		Alt. Phone:	
Email:			
Registered Land Owner:			Phone:
Mailing Address:	Town/City:	Postal Code:	

Affected Property

Civic Address:				
Legal Description:	Lot:	Block:	Plan:	Zone:

Sign Specifications

Describe Sign Type and Location (wall, window, freestanding, sandwich board, banner, etc.):				
I have attached a replica of the proposed sign drawn to scale (required): Yes <input type="checkbox"/> No <input type="checkbox"/>				
Sign Size:	Height:	Width:	Area:	
Setbacks from Property Lines:	Front:	Side:	Side:	Rear:
If sign is temporary, estimated commencement date:			Estimated completion date:	

Fee

The fee for a Sign Development Permit is \$75, plus \$500 refundable security deposit. Deposit will be returned once sign is installed and found to be in compliance with the provisions of the Turner Valley Land Use Bylaw 03-869. The request for a refund of security deposit must be submitted in writing to the Town.

Information

Upon receipt of the completed Application, Application Fee and any required supporting material, the Development Authority has up to 40 days to process the Application, during which time the Development Authority may refer to other agencies and may exercise their discretion to either approve or refuse the Application.

This is not a Building Permit nor does this application cover other discipline permits. Appropriate permits must be obtained separately.

Upon issuance of a Sign Development Permit, the approved development must commence within 1 year unless a time extension is applied for and granted.

Personal information will be used in accordance with the Freedom of Information and Protection of Privacy Act (FOIP). The Application, supporting documents, and payment must be submitted in hard copy to the Municipal Office located at 514 Windsor Avenue N.W. Turner Valley.

Right of Entry

In accordance with the Municipal Government Act, I hereby authorize the designated officers of the Town of Turner Valley to enter upon the land for the purpose of conducting a site inspection in connection with my Sign Development Permit Application. **I am the Registered Owner or am the Applicant and am authorized to act on behalf of the Registered Owner**

Applicant Name:

Date:

Applicant Signature:

Agreement

Applicant Declaration: I/We hereby make application for a Sign Development Permit under the provisions of the Land Use Bylaw No. 03-869, in accordance with the plans and supporting information submitted herewith. I declare that I am the Applicant and guarantee for the Town of Turner Valley that the information contained in the Application, and supporting documentation submitted with the Application, is true and correct. Further, I have read the applicable excerpts from the Land Use Bylaw 03-869, and I am fully aware that the Sign Development Permit, if issued, is subject to revocation if I default in adhering to any condition issued with the Permit or the relevant policy as defined in the Land Use Bylaw.

Applicant Name:

Date:

Applicant Signature:

Application Status

Decision Date:

Notice Date (if applicable):

Approved Approved, subject to conditions attached Refused (see attached)

Development Permit Issuance Date:

Designated Officer Name

Signature:

Fee \$

Refundable Deposit \$

Payment Date:

Receipt #

Refund Issued: