

DEPARTMENT: Administrative		POLICY NO: MP.A.11.13
TITLE: Community Support Fund (formerly Council Grant Program)		
EFFECTIVE DATE:	APPROVAL DATE: February 19, 2013	AMENDMENT DATE(S): June 16, 2014
REFERENCE:	BYLAW NO.: SECTION	R.S.A. STATUTE: CHAPTER: SECTION:
POLICY STATEMENT: To establish a policy to assist and offset costs to local organizations, clubs, sports groups and individuals involved in special projects, events, and initiatives, which have a positive impact for the recipients and for local residents and the community as a whole.		

Procedures:

1. Council will establish a specific dollar value in the annual municipal budget specifically for the purpose of establishing a Community Support Fund
2. Eligibility: any community organization providing service in or benefit to the Town of Turner Valley.
3. Funding grants will be limited to a maximum of \$500 per event or project. Funds cannot be used for the purposes of fundraising further funds for the organization.
4. Projects exceeding the \$500 limit will not be considered in this grant, however, applicants may request it be forwarded to Council for budget consideration in the following year.
5. Funding will be requested by application.
6. Administration will conduct an initial review of funding applications and the resulting recommendations will be presented to Council for a decision. Applicants will have an opportunity to make a presentation to Council prior to a decision being rendered.
7. Approved grant recipients will be required to submit a final report to the Town of Turner Valley prior to December 31 of the calendar year. The funds must be requested and spent in the same calendar year as the request was granted.
8. Once the annual budgeted dollar value has been reached in a calendar year, Council will not entertain any additional requests for monetary donations.
9. Council will not entertain any requests for social programming support donations which should be referred to the Family and Community Support Services program, or should follow the Corporate Sponsorship Policy.